

Setting Print on Demand Flag During Session for Student

The Smarter Summative Assessment accommodation/support 6.05 Print on Demand is currently not being set for the students electronically. This accommodation/support must be set at test session approval time in order for the student to receive the print on demand accommodation/support.

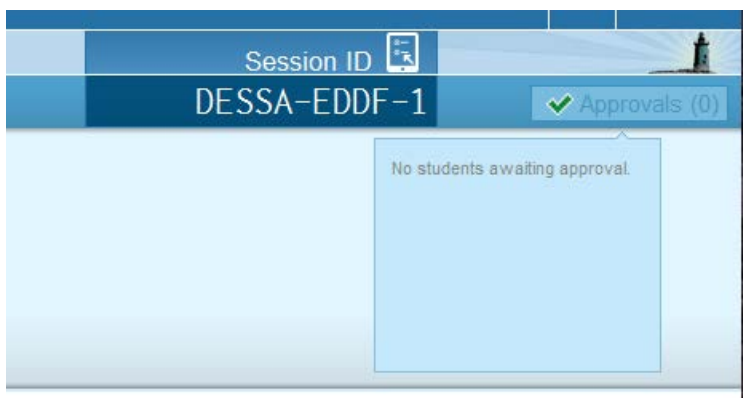
Each student must be set individually before approving student for testing. If you have students who should be receiving this accommodation/support. Please make sure it is set before approving the student for testing.

To set the Print on Demand accommodation/support in the TA interface, access the Test Administration and create a test session. Please follow steps below to set the print on demand accommodation/support.

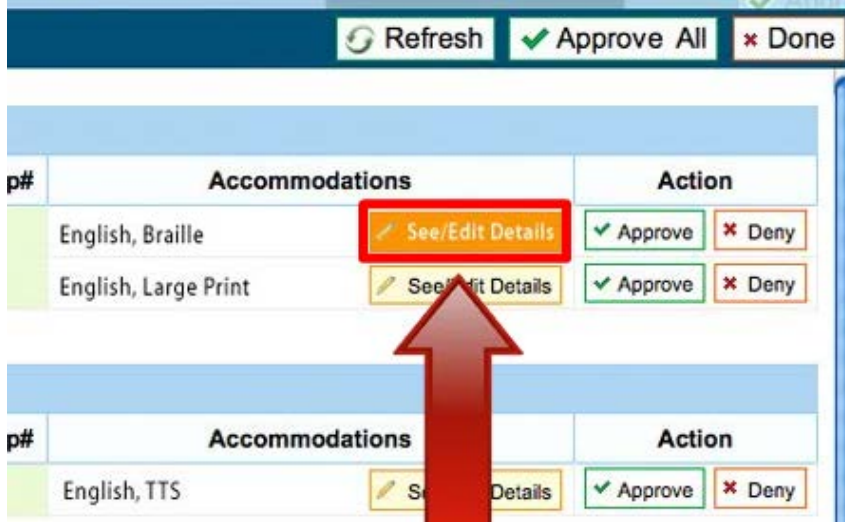
1. Select the Test Administration Interface link on the Smarter menu.



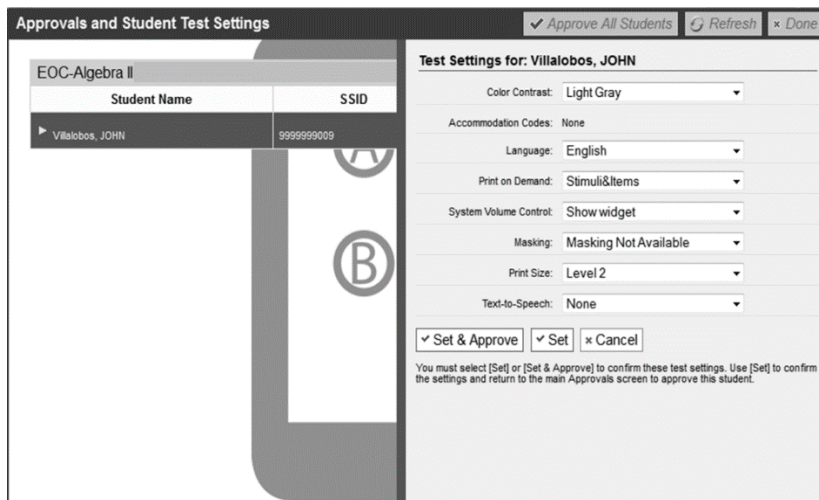
2. Create a test session for the appropriate assessment. Provide Session ID to students and have students log into assessment. Once the students select the appropriate assessment they will appear in the approvals box.



3. Once the student name appears, click the approvals button. This will display a student screen waiting for approvals. Select the **See/Edit Details** button to review and update the print on demand accommodation:



- A screen similar to the one below will be shown. In the **Print on Demand** dropdown, select the appropriate print on demand setting for the student. Click on the **Set & Approve** button to submit print on demand accommodation and approve student for testing.



- Students will be set to a Custom Setting in the Test Administration interface. Please monitor student testing during your session.

Student Name	SSID	Opp #	Test	Test Settings	Requests	Student Status	Pause Test
CHAVEZ, STEPHANIE	9999999194	1	Math Grade 3	Standard Settings		started: 5/25	<input type="button" value="Pause"/>
BURTON, DENISE	9999999227	1	Reading, Language & Listening Grade 3	Custom Settings		started: 4/25	<input type="button" value="Pause"/>
ALLEN, TIMOTHY	9999999027	1	Math Grade 3	Standard Settings		started: 6/25	<input type="button" value="Pause"/>
ARNOLD, DONNA	9999999170	1	Math Grade 3	Custom Settings		paused: 5/25, 2 min	