

User Roles and Access to DeSSA Applications for 2016–2017

This table provides a brief overview of DeSSA applications and which users can access the features/tasks within each application. The corresponding user guide for each system contains complete information about each system’s features.

	District Test Coordinator (DTC)/District Administrator (DA)	District Accommodations Manager	District Information Security Officer (ISO)	School Administrator (SA)	Test Administrator (TA)	Teacher (TE)	Test Administrator – Alt (TA-Alt)
Access to TIDE Features							
View Users: Search for and view user information	✓	✓	✓	✓			
Delete Users: Delete user information	✓		✓				
View Students: Search for and view student information	✓	✓		✓	✓	✓	✓
Edit Students: Edit student accommodations	✓	✓		✓			
Upload Student Settings: Use template to upload student accommodations information	✓	✓		✓			
Restrict Student Test Access: Block students from testing in a given subject	✓	✓		✓			✓
General Resources: Download NeoSpeech™ voice packs	✓	✓	✓	✓	✓	✓	✓
Create/Manage Class Rosters	✓	✓		✓	✓	✓	✓
View Smarter Summative Classroom Activities	✓	✓		✓	✓		
Reassign Smarter Summative Classroom Activities	✓	✓		✓	✓		
Print Testing Pre-ID Labels for Paper and Pencil forms	✓	✓		✓	✓	✓	
Order Additional Paper and Pencil forms	✓						
View Additional Paper and Pencil Order History, Summary, and Track Shipments	✓						

	District Test Coordinator (DTC)/District Administrator (DA)	District Accommodations Manager	District Information Security Officer (ISO)	School Administrator (SA)	Test Administrator (TA)	Teacher (TE)	Test Administrator – Alt (TA-Alt)
Access to Practice and Training Sites							
TA Interface Practice and Training Site	✓	✓		✓	✓		✓
Student Interface Practice and Training Site*	✓	✓	✓	✓	✓	✓	✓
Access to Test Administration Sites							
Test Administrator Interface	✓	✓		✓	✓		✓
Data Entry Interface	✓	✓		✓	✓		✓
DCAS – Alt1 Score Entry Interface	✓	✓		✓	✓		✓
Access to Online Reporting System Features							
View Score Reports	✓	✓		✓	✓	✓	✓
View Test Management Center Reports	✓	✓		✓	✓	✓	✓
Create Class Rosters	✓	✓		✓	✓	✓	✓
Manage Class Rosters	✓	✓		✓	✓	✓	✓
Access to Teacher Hand Scoring System							
Score Assigned Items	✓	✓		✓	✓		
Reassign Items to other Scorers	✓	✓		✓	✓		

* The Student Interface Practice and Training Site is also open to the public. Users may log in as “guest users.”